
COMMUNITY ALLIANCE *of Houston, Inc.*

YOUR OPPORTUNITY TO BE INVOLVED IN THE COMMUNITY ALLIANCE

We encourage every member to actively participate in one of the organizations sections. Review the role and scope of each section, then make your choice by checking the appropriate box on the request for volunteer section enclosed. With your active participation - WE WILL MAKE A DIFFERENCE.

SPECIAL EVENTS SECTION

The purpose of this section is to plan, organize and implement events as proposed by the Executive Section, and not covered by the responsibilities of any other section. This section coordinated the spring retreat for the new Board of Directors.

Chair: Kay Little - 956-9225

FUND RAISING SECTION

The purpose of this section is to facilitate the income necessary for the ongoing business of the corporation by planning and supervising fund raising activities.

Opportunities for involvement:

- Two fund raising events are scheduled.
 - An August event featuring Marilyn May.
Event coordinator: Randy Hodde, Barry Mandel
Coordinator of sponsors: Rick Kittrell
 - An October event featuring Ann Richards.
Event coordinator: Cheryl Benton
Coordinator of sponsors: Margaret Wilson
- Each event will have a chair and a corporate sponsor.
- Assistance is needed in coordinating each event and identifying corporate sponsors.

Chair: Barry Mandel - 661-4683

MEMBERSHIP SECTION

The purpose of this section is to increase and to maintain the membership of the corporation. Responsibilities of this section are: to maintain a current roster of membership, to notify each member of organizational meetings and events, to staff the

door at each meeting to greet members and welcome guests, to maintain a roster of non-members who are interested in the corporation.

This section is of vital importance to the future of the membership of the organization. It is consistently identifying individuals or groups and aggressively informing them of the benefits of being a member.

Opportunities for involvement:

- To recruit members.
- To insure the membership is well informed of organizational meetings and events.
 - assist with mailouts
 - assist in telephoning members
- Greet and register members and guests at meetings.

Chair: Floyd Robinson - 521-3082

SOCIAL SECTION

The purpose of this section is to enhance social relationships among members by coordinating organizational events, ie., parties, excursions, discussion groups and other activities.

Opportunities for involvement:

- This section needs active section members.
- Assisting with the planning and hosting of a fall social event.

Chair: Frank Campisi - 524-0810

EDUCATION SECTION

This section organizes, coordinates or facilitates educational programs about substantive political issues or quality of life concerns which affect the community. This section will encourage members to host discussion groups, attend scheduled events, read and distribute informative materials and encourage active participation in their own precincts.

Opportunities for involvement:

- To assist in the development of a needs assessment questionnaire.
- To assist in the planning, coordinating and implementation of educational events
- To encourage each member to organize at least one discussion group focusing on a primary concern of the community.

Chairs: Larry Shirts - 923-9883

Jeff Pickett - 864-5747

Dottie Newton - 622-8197

Bettie Naylor - (512) 472-3333

AGENDA
COMMUNITY ALLIANCE OF HOUSTON, INC.
TUESDAY, JULY 12, 1988

Call to order	Marion E. Coleman
Welcome & introduction of candidates	Ed Jamail
Introduction of guests	Floyd Robinson, Jr.
Proof of notice of meeting	Marion E. Coleman
Quorum	Marion E. Coleman
Presentation of agenda	Marion E. Coleman
Additions, deletions & corrections to agenda	Marion E. Coleman
Presentation of minutes	Cathy Lenahan
Treasurer's report	Frank Campisi

SECTION REPORTS

Vice President's report	Randy Hodde
Special Events	Kay Little & Bettie Naylor
Fund Raising	Barry Mandel
Membership	Floyd Robinson
Social	Frank Campisi

Vice President's report	Rudy Burnette
Education	Larry Shirts
Community Affairs	Ed Jamail
Public Relations	Stan Ford

UNFINISHED BUSINESS

NEW BUSINESS

Police/Neighborhood	Kanti Campagna & Floyd Robinson
October event	Cheryl Benton
August event	Randy Hodde & Barry Mandell
Voter registration	Ed Jamail
PAC proposal	John Nix

OTHER BUSINESS

Next meeting	Marion E. Coleman
Announcements	
Adjournment	

NOTE: Next general business meeting will be held on Tuesday, September 13 at the Bristol. Meeting time will be as determined by this evening's balloting.

COMMUNITY ALLIANCE *of Houston, Inc.*

Request for Volunteers

I will assist with:

SPECIAL EVENTS SECTION

- ☐ Coordination of events

FUND RAISING SECTION

- ☐ Planning August fund raiser
- ☐ Planning October fund raiser
- ☐ Coordinate future fund raisers
- ☐ Sponsor a fund raiser

MEMBERSHIP SECTION

- ☐ Membership recruitment
- ☐ Membership mailouts
- ☐ Membership telephone calling
- ☐ Greet and register guests at meetings

SOCIAL SECTION

- ☐ Serve as section member
- ☐ Coordinate social events

EDUCATION SECTION

- ☐ Development of needs assessment tool
- ☐ Planning educational events
- ☐ Assist members in coordinating discussion groups

COMMUNITY AFFAIRS SECTION

- ☐ Screening candidates
- ☐ Voter registration
- ☐ Lobbying
- ☐ Election day card pushers
- ☐ Telephone bank

PUBLIC RELATIONS SECTION

- ☐ Writing press announcements/public service announcements
- ☐ Host media at meetings/events
- ☐ Serve as a reporter for the newsletter

Name _____ Precinct# _____

Address _____

Home telephone# _____ Office telephone# _____

Community Alliance of Houston, Inc.

Board of Directors

COMMUNITY ALLIANCE *of Houston, Inc.*

ORGANIZATION CHART

Corporate Treasurer

Corporate Secretary

Legal Counsel

President

Senior Vice President

PROPOSED

Community Alliance Political
Action Committee
Board of Trustees

Treasurer &
Secretary

Chairman

Vice President

Vice President

Special Events
Section

Membership Section

Fund Raising Section

Social Section

Education Section

Community Affairs
Section

Public Relations
Section

Newsletter Section

COMMUNITY AFFAIRS SECTION

The purpose of the Community Affairs Section is to advise the organization on political candidates and issues in an election. This committee will also be the one to form and maintain coalitions with other political entities that have a human rights agenda.

Prior to any election this committee will meet, discuss the candidates and/or issues to be voted on in the election and advise the membership as to an endorsement or lack of endorsement in any election. The committee will study the issues and interview the candidates before making recommendations to the membership. The chair of this committee will report on the activities of the committee to the membership prior to any election. If the committee recommends endorsement of any candidate, then the committee will also direct the membership in the ways in which the organization will support the candidate or issue. A primary goal of this section is to expand our impact to major precincts throughout the city.

Opportunities for involvement:

- Screening candidates.
- Voter registration
- Lobbying
- Election day card pushers
- Telephone bank

Chair: Ed Jamail - 522-5084

PUBLIC RELATIONS SECTION

The purpose of this section is to facilitate the communication of information from the corporation to non-members. This section serves as the media liason, developing contacts within the media, creating public service announcements, designing and coordinating advertising campaigns enhancing the corporation's image.

This section oversees and coordinates the newsletter section. The Alliance Newsletter will serve to inform the membership on the issues of most concern to the community, highlight the accomplishments of our members and introduce new members, and provide special features of educational interest for the membership. Billie Duncan coordinates the newsletter effort.

Opportunities for involvement:

- Assist in writing press announcements and public service announcements
- Host media at organizational meetings and events
- Serve as a reporter for the newsletter

Chair: Stan Ford - 522-9434

We're Positive!

WE CAN MAKE A DIFFERENCE

The central purpose of the Community Alliance of Houston is to improve the quality of life in our community by:

Education— To educate and inform ourselves, our community, our elected officials and candidates for public office, about substantive issues and concerns which affect the quality of life in our community.

Elections— To seek out, endorse and support, candidates, public office holders and issues which further the goals and address the concerns of this organization.

Recommendations— To recommend qualified people to boards, commissions and task forces.

Activism— To assist other community service organizations, through volunteer help, to carry out worthwhile projects which better the quality of life and enhance the dignity and basic human rights of our citizens.

COMMUNITY ALLIANCE
of Houston, Inc.

P.O. Box 272085 • Houston, Texas 77277 • (713) 227-6518 • Telecopier (713) 227-7530